Trackpad Basics

The trackpad is the big flat square below the keyboard — it is your Mac's mouse. You barely have to press it at all: a few light finger moves do almost everything.

The three moves that matter

1. Tap with one finger to click. A light tap is all it takes — no pressing down. If tapping does nothing on your Mac, turn it on: Apple menu → System Settings → Trackpad → Point & Click → turn on Tap to click.
2. Slide two fingers up or down to scroll. Put two fingertips on the trackpad and glide them — the page follows. This is how you move through long pages and emails.
3. Pinch two fingers to zoom in or out. Spread your fingers apart to zoom in, pinch them together to zoom back out — just like on an iPhone. Bonus: double-tap with two fingers smart-zooms a webpage or document so it fills the screen.

If scrolling feels backwards

Apple's default way is this: slide your fingers up and the page moves up, like pushing a real piece of paper. If that feels wrong to your brain, you can flip it: Apple menu → System Settings → Trackpad → Scroll & Zoom, and turn off “Scroll direction: natural”.

When to call Sean instead

- Tap-to-click still will not work after you turned it on.
- The trackpad feels dead, jumps around, or clicks on things by itself.
- You would rather use a regular mouse and want help picking one.

Need a hand? Call Sean at **(813) 770-6082**.